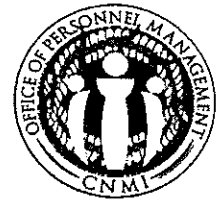




CATALINA L. TEBIT  
Acting Chairperson, CSC

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS  
**CIVIL SERVICE COMMISSION**  
**OFFICE OF PERSONNEL MANAGEMENT**

P.O. BOX 5153 CHR, SAIPAN, MP 96950-5153  
CSC TEL NO: (670) 233-1606 | FAX NO: (670) 233-4096  
OPM TEL. NO: (670) 234-6925 / 6958 / 8036 | FAX NO. (670) 234-1013  
CSC website: <http://www.cnmisc.net> | OPM website: <http://www.cnmiopm.net>



ISIDRO K. SEMAN  
Director of Personnel

**EXAMINATION ANNOUNCEMENT NO: 19-052**  
**OPENING DATE: 04/18/19**  
**CLOSING DATE: 05/02/19**

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

**POSITION AND SALARY:** Director, Agriculture

PL 20/01-20/07  
\$38,106.41- \$51,066.23 P/A

The salary given will be determined by the qualification of the appointee.

**LOCATION:** Department of Lands & Natural Resources, SAIPAN  
Division of Agriculture

**DUTIES:**

Plans, organizes, manages and directs all Division programs and activities. Consults with the Secretary of the Department of Lands and Natural Resources on the Division's short and long range plans, as well as prioritizing objectives and activities. Evaluates periodically all on-going programs, projects and activities and make decisions or recommendations for their continuity, expansion or phasing out. Responsible for planning, organizing and managing territorial agricultural experiments and pest control and other scientific methods of farming at the Kagman Station. Responsible for all research and development programs in the Division of Agriculture. Responsible for maintaining and controlling plant disease and surveillance programs. Supervises, plans and coordinates all activities and matters relating to the equipment section. Supervises and provides assistance to both Airport and Seaport Quarantine Sections. Supervises and coordinates all surveys relating to typhoon damage, drought and other natural disasters. Maintains and provides for the conservation of forests. Promotes, develops and administers agricultural programs including but limited to plant industry, agricultural extension services and animal health industry. Establishes a well-defined system of animal quarantine, inspection procedures, and disease control activities to provide for the sound protection of domestic animals poultry and birds, as well as pet animals and the public health. Supervises the procedure for the prevention, control and eradication of certain diseases of domestic animals, birds and poultry. Supervises the protection of agricultural and general well-being of the people of the Northern Marianas by preventing the introduction and further spread of exotic animal, animal diseases, and other pests into the Northern Mariana Islands. Attends Budget and Public Hearings.

**QUALIFICATION REQUIREMENTS:**

Any combination equivalent to graduation from an accredited college or university with a Bachelor's Degree in entomology or agronomy or related field; plus six (6) years of work experience in Agricultural Management. Copy of diploma/degree or official transcript and police clearance must be attached to the application.

**CONDITIONAL REQUIREMENTS:**

This position is "**EXEMPT**"; Is not eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR/R) and the Fair Labor Standards Act (FLSA).

**NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.**

**INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Personnel Management Springs Plaza, Gualo Rai Saipan, MP 96950	Office of Personnel Management Songsong Village Rota, MP 96951	Office of Personnel Management San Jose Village Tinian, MP 96952
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